Definition of Technical Assistance Systems

A TA system was defined as having all of the following elements: (1) dedicated funding, (2) staffing, (3) oversight by a dedicated agency, (4) a procedure to determine professional development expectations, (5) technical assistance content, (6) quality assurance, (7) identifies and measures outcomes, (8) has work-place applicability, (9) provides individual professional development, and (10) problem-solving services. Of the 45 states included in this study, 20 met this criteria. The following reports trends within the sample of 20 states with a TA system.

Participants

The graph below displays the TA participants across the 20 states:

Identification of Training Needs

The graph below displays methods used by states to determine TA needs:
As displayed below, 619 Coordinators listed the following TA topics:

### Professional Development
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

### Family Collaboration
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

### Disability Specific
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

### Data Management
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

### Policies/Procedures
- [ ]
- [ ]
- [ ]
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- [ ]

### Service Delivery
- [ ]
- [ ]
- [ ]
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- [ ]

### Incentive for Trainees

Several types of incentives were provided for trainees, as displayed below:

- **Decided Locally**
- **Reimbursed for travel**
- **CEUs**
- **Free TA**
- **Sipends**
- **Other (e.g., flexible hours)**
- **Paid Time**

### Delivery of Training

TA was delivered using the following methods:

- **Regular Staff Meetings**
- **Applied Learning**
- **Written Material**
- **Conferences**
- **Distance Learning**
- **Phone Calls/Emails**
- **Workshops**

### Evaluation of TA

**Eleven** states used a trainee evaluation form or survey as the primary method of evaluating the quality of TA opportunities. **Seven** states ensured the impact of TA through monitoring, **three** states had supervisors observe TA sessions/classrooms, **two** states utilized trainee exams, and **two** states considered the verbal feedback of TA recipients.

For a copy of the full report go to: http://www.uconnucedd.org/projects/early_childhood/publications.html

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